

**AMENDMENT NO. THREE TO CONTRACT NO. C17164727  
BETWEEN THE CITY OF PALO ALTO AND  
PROFESSIONAL ACCOUNT MANAGEMENT, LLC**

This Amendment No. Three (this "Amendment") to Contract No. C17164727 (the "Contract") entered into as of April XX, 2023 by and between the CITY OF PALO ALTO, a California chartered municipal corporation ("CITY"), and PROFESSIONAL ACCOUNT MANAGEMENT, LLC, a Wisconsin limited liability company, located at 633 W. Wisconsin Avenue, Suite 1600, Milwaukee, WI 53203 ("CONSULTANT"). CITY and CONSULTANT are referred to collectively as the "Parties" in this Amendment.

**RECITALS**

A. The Contract was entered into by and between the Parties hereto for the provision of parking citation processing and collection services, as detailed therein.

B. The Parties now wish to amend the Contract in order to increase compensation by Eighty Thousand Dollars (\$80,000) from Seven Hundred Twenty Thousand Dollars (\$720,000) to a new total not-to-exceed amount of Eight Hundred Thousand Dollars (\$800,000) with no increased in rates; to extend the term for one additional year, from April 29, 2023 through April 28, 2024.

NOW, THEREFORE, in consideration of the covenants, terms, conditions, and provisions of this Amendment, the Parties agree:

**SECTION 1.** **Definitions.** The following definitions shall apply to this Amendment:

- a. **Contract.** The term "Contract" shall mean Contract No. C17164727 between CONSULTANT and CITY, dated December 5, 2016, as amended by:

Amendment No.1, dated October 21, 2021

Amendment No.2, dated April 29, 2022

- b. **Other Terms.** Capitalized terms used and not defined in this Amendment shall have the meanings assigned to such terms in the Contract.

**SECTION 2.** Section 2, TERM, of the Contract is hereby amended to read as follows:

"The term of this Agreement shall be from the date of its full execution through April 28, 2024, unless terminated earlier pursuant to Section 19 of this Agreement."

**SECTION 3.** Section 4 "COMPENSATION FOR ORIGINAL TERM" of the Contract is hereby amended to read as follows:

*Vers.: Aug. 5, 2019*

“The compensation to be paid to CONSULTANT for performance of the Services described in Exhibit “A” (“Basic Services”), and reimbursable expenses, for a total not to exceed amount of Eight Hundred Thousand Dollars (\$800,000). CONSULTANT agrees to complete all Basic Services, including reimbursable expenses, within this amount with no changes to Exhibit C-1, Schedule of Rates.”

**SECTION 4.** **Legal Effect.** Except as modified by this Amendment, all other provisions of the Contract, including any exhibits thereto, shall remain in full force and effect.

**SECTION 5.** **Incorporation of Recitals.** The recitals set forth above are terms of this Amendment and are fully incorporated herein by this reference.

*(SIGNATURE BLOCK FOLLOWS ON THE NEXT PAGE.)*

**SIGNATURES OF THE PARTIES**

IN WITNESS WHEREOF, the Parties have by their duly authorized representatives executed this Amendment effective as of the date first above written.

**CITY OF PALO ALTO**

\_\_\_\_\_  
City Manager:

APPROVED AS TO FORM:

\_\_\_\_\_  
City Attorney or designee

**PROFESSIONAL ACCOUNT  
MANAGEMENT, LLC.**

DocuSigned by:  
By: Tim Wendler  
49C304C92D394A6...  
Tim wendler  
Name: \_\_\_\_\_

Title: President and CEO

Attachments:

Exhibit "C-1" entitled "Schedule of Rates"

EXHIBIT "C-1"  
SCHEDULE OF RATES  
2023-2024

<b>Current Services</b>	<b>Unit Price</b>
<b>1. Citation Processing - per citation entered into the system</b>	
<b>Year Seven</b>	<b>\$1.37</b>
<b>2. Notices Letter or Large Postcard Format</b>	
<b>Year Seven</b>	<b>\$0.68</b>
<b>3. Internet Payments - Client's Processor</b>	
<b>Year Seven</b>	<b>\$1.07</b>
<b>4. Obtain California Registered Owner Information</b>	<b>Included in processing cost</b>
<b>Obtain Out-of-State Registration Information</b>	<b>\$0.98 to \$4.50</b>
<b>5. Collections Services</b>	
<b>Comprehensive Collection Services</b>	<b>35%</b>
<i>Special Note: DMV liens are currently used as a collections tool and are included as part of a comprehensive collections program we reimburse the City \$3.00 for every registration hold placed.</i>	
<b>Optional Services</b>	<b>Unit Price</b>
<b>6. Manual Citation Data Entry/Imaging</b>	<b>\$0.25</b>
<b>7. Phone Payments - Client's Processor</b>	
<b>Year Seven</b>	<b>\$1.07</b>